

## **World Wide Youth Exchange Position**

Great opportunity for energetic and enthusiastic individuals ready to move ahead in a great career!

World Wide Youth Exchange is currently seeking Exchange Co-ordinators nationwide to place and supervise foreign exchange students for summer programs, as well as semester and academic year.

A good knowledge of how schools and the education system work

Excellent interpersonal skills in order to communicate with a range of different people

Good organization and report writing skills

Good computer skills and MS Office knowledge

Internet access (at home or at work)

Minimum age requirement: 21 years

No criminal background

Great compensation (\$15.50/hour), immediate start and your own working environment are just a few of the benefits of this position.

Please send your resume to: [Blair@usa-totaljob.com](mailto:Blair@usa-totaljob.com)