

Internship Announcement @ Tata Power Delhi Distribution Limited

Desired Qualifications	Students pursuing Bachelors Program in Electrical Engineering / Electronics Engineering / Computer Science, Masters in Business Management
Hours Per Week	15-20 hours per week
Start/End Dates	Spring Quarter (April to June) Summer (July to September) Fall (October-December)
Paid (include salary)/Unpaid	Unpaid
Deadline to Apply	21 st March 2016
Internship Location	TPDDL Operational Area: North & North-West locations of New Delhi, India
Contact Information	Ms. Simran Kaur, HR - Learning & Development, TPDDL Learning Centre, Sector-11, Rohini, Delhi – 85. simran.tib@tatapower-ddl.com , Mobile : +91 9971373779
Additional Assistance provided to student	Accommodation at TPDDL Learning Centre Hostel with following meals – breakfast & dinner.

Application Instructions:

- The interns are expected to send a copy of their resume, 2 passport size photographs, marksheets of completed semesters of the graduate program, marksheets of high school.
- The intern will send the filled-in Internship Application form alongwith the above mentioned documents.
- The intern will clearly identify their interest in project from the following options:
 - Corporate Social Responsibility
 - Solar Power & Renewable
 - Customer Services
 - Data Analytics
 - Smart Grid Application

Intern Responsibilities:

- All students are expected to carry their personal laptops & internet connections.
- Interns will have to follow Working days and timing rules as applicable to Dept. to which intern is appointed.
- The intern will abide by the company policies governing employee behavior at the workplace, as promulgated from time to time. The company will not be liable for any injury to the intern by accident and no compensation will be payable.
- The intern will ensure confidentiality of TPDDL information/data shared with them as a part of their project requirement and take prior permission, before using it for any other purposes.
- The intern shall abide by mandatory guidelines of submission of project report for the assigned project.
- The completed project should meet the objective and target as laid out by Project Mentor. On completion, intern will have to give a presentation of project in front of Mentor and other suitable audience. The Final Project Report has to be approved by the Project Mentor/Guide assigned to the intern. Feedback Form filled by the Mentor must be presented in the prescribed format at the time of submission of report to HR L&D.
- Satisfactory evaluation of the project and learnings by the Project mentor will be the basis of successful completion of internship and will entitle the intern to get a completion certificate from the company.