

**UNDERGRADUATE STUDENT PETITION**  
*Print legibly, if there isn't enough room please add a supplemental attachment  
Ensure to sign, date, and initial this document*

Name: \_\_\_\_\_ Major: \_\_\_\_\_  
ID: \_\_\_\_\_ Option (if applicable): \_\_\_\_\_  
Email: \_\_\_\_\_ Catalog Year: 20\_\_\_\_ - 20\_\_\_\_

**My request is (one per form, see back of form):** \_\_\_\_\_  
\_\_\_\_\_

**The reason(s) for my request is:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Supplemental items should be sent as separate attachments.***

I understand that submission of my request for consideration by the Associate Dean of the Henry Samueli School of Engineering and Applied Science does **NOT** guarantee approval.

\_\_\_\_\_  
**Initial Above**

There are some petition requests that are referred to the faculty for recommendation and will take a MINIMUM of 2-3 weeks.

If you are filing a petition to late drop a course, you are advised to continue to attend the course until you receive the result of the petition. Petitions must be submitted through the process listed at: <https://www.seasoasa.ucla.edu/petition-process/>

**Date:** \_\_\_\_\_ **Student Signature:** \_\_\_\_\_

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For Use by Office of Academic and Student Affairs Only

Referred to: _____	Decision (circle one):	APPROVED	DENIED
Notes/Conditions: _____ _____			
Date: _____	Signature: _____		
Counselor Comments: _____		Petition # _____	

**REQUEST MADE BY: (Name)** \_\_\_\_\_ **(Major)** \_\_\_\_\_

**REQUEST:** \_\_\_\_\_

**DECISION:** \_\_\_\_\_, **under conditions:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

Associate Dean

Initials