

FACILITIES CONSTRUCTION MANAGER

Los Angeles, CA

Company Overview:

Our Client has more than 2,200 locations nationwide, they are a leader in their industry, and given their number of tenants, they may very well be the world's largest landlord. They have experienced unprecedented growth over the past four decades, and it's in no small part due to the dedicated team that has helped them become an S&P 500 industry leader, the country's largest real estate investment trust (REIT), and the most recognizable name in their industry.

Position Overview:

We currently have exciting opportunities in the greater Los Angeles region for two **Facilities Construction Project Managers (Bench)** to be based out of our headquarters office in Los Angeles, CA and our Orange County, CA office. These positions are responsible for the management of our physical assets involving identifying needed capital expenditures, scoping projects requirements, contracting the work and overseeing the completion of projects across a region.

Responsibilities:

- Development of strategic asset plans for existing properties.
- Property visits to access needs and requirements.
- Capital Expenditure evaluation and management of multiple projects simultaneously.
- Assessment of property needs based on company assessment guidelines.
- Development of scope of work, cost analyses and budget projections necessary to maintain company's assets in accordance with acceptable standards.
- Identification and qualification of vendors, negotiation of bids, as well as contracting and ultimately monitoring vendor work performance.
- Developing and maintaining schedules of work and forecasts for completion dates as well as costs vs. budgets.
- Research and implementation of products, processes and services for continuous improvements in the delivery of results.
- Resolution of minor land use issues and compliance with codes, ordinances and regulations imposed by governmental organizations.
- Processing of invoices and other payments.
- Provide emergency response as needed.
- Assists with due diligence for acquisitions as needed.
- Proactively communicate with managers and others.

Qualifications:

- A minimum of 5+ years project management experience
- A minimum of 5+ years multi-unit experience in construction/facilities
- Bachelor's degree in Construction or related field preferred or equivalent direct experience.
- Experience in the development of scopes, budgets and schedules for minor facilities projects and major construction projects.
- Possess a customer centric attitude with the ability to collaborate.
- Excellent written and oral communication skills. Proven ability to effectively communicate with all levels of management.
- Proficient in MS Office Suite of programs - Word, Excel, Outlook.
- Ability to learn new software as needed.
- Perform the essential functions as the role dictates.

Travel: 50-75%

Note: There is no relocation assistance available for this role.

Salary: \$100k-125k (Based on Experience)

Bonus Potential: \$20k (Based on Performance)