



Job Posting: EKG/ECG Technician

Company Description

Intelli-Heart Services is an innovative medical device company looking for dedicated individuals to join our growing team! We provide remote outpatient heart monitoring services to patients nationwide, and are looking for motivated professionals to join our clinical department. This is a great opportunity for someone looking to gain clinical experience at a healthcare provider. This is an Entry-Level position with the opportunity for quick growth within a growing company. We are willing to train the right individual with the right attitude!

General Job Duties

As a part of the Technician Department, you will play an integral part in our growth and success as a company. You will gain valuable EKG/ECG experience as well as interact daily with patients, nurses, and physicians. General job duties include:

- Handling incoming calls from patients, nurses, physicians
- Scanning ECG/EKG
- Keeping track of equipment and sending out orders
- Training patients on how to use our equipment
- Accurately reporting patient symptoms and creating reports to be reviewed by their physician
- General support
- Data entry
- Holter scanning

Qualifications

- BA/BS from accredited University
- Knowledge of Microsoft Office (especially Word, Excel, and Access)
- Excellent customer service skills
- Demonstrates a positive attitude
- Highly attentive to detail
- Well organized
- Demonstrates a self-driven attitude
- Elevated writing and communication skills
- Trouble shooting and critical thinking skills
- Able to multi-task in a fast paced environment under minimal supervision

If you are interested in applying to this position, please send your resume to hpeckos@intelli-heart.com. For more information about our company, please visit our website at www.intelli-heart.com.