



## PROJECT MANAGEMENT OFFICE



### PROJECT MANAGEMENT INTERNSHIP (UNPAID)

**Gain Skills \* Boost Your Resume \* Network  
Join The County of Riverside!**

The Riverside County Economic Development Agency (EDA) provides development assistance to relocating or expanding businesses in the unincorporated areas of Riverside County. The EDA's Project Management Office provides comprehensive project management and technical services for the construction of county facilities projects.

To learn more about EDA, visit their website at: <http://www.rivcoeda.org/>

#### **Description:**

The EDA-Project Management Office is offering a hands-on internship opportunity to undergraduate/graduate students in the field of Architecture, Engineering, or Construction Management. The interns will have the opportunity to work closely with Supervising Facilities Project Managers and gain experience in a professional work environment that directly relates to their career interests. Students will be mentored by professional staff and assist with managing design, bidding and construction of various projects throughout the County of Riverside, including, but not limited to the Indio Jail, Van Horn Juvenile Facility, Hospital Operations Building and other critical public facilities.

#### **Benefits:**

The unpaid internship opportunity with the EDA-PMO division will provide hands-on experience in a professional work environment that can directly relate to the career interests of the selected intern. Internships for Riverside County EDA are designed to provide practical application of academic theory to real-world situations. Academic credit is available upon request. This opportunity is a great resume booster and a fantastic networking opportunity!

#### **Qualifications:**

- Applicants must be currently enrolled Juniors, Seniors or Graduate Students and must not be graduating before the end of Summer 2014
- Desired majors: Architecture, Engineering, or Construction Management
- Grade point average of 3.0 or better
- Personal commitment to public betterment or improved public service

#### **Application Instructions:**

Interested candidates that meet the minimum requirements should email a detailed resume in Word format **AND** a copy of their unofficial transcripts to: Lora Lopez at [lplopez@rc-hr.com](mailto:lplopez@rc-hr.com)

**Deadline to apply is May 11th by midnight**

*Note: Please include relevant qualifications on your resume. Only qualified candidates will be contacted.*

*Equal Opportunity Employer*