



CEDARS-SINAI MEDICAL CENTER.

2016 Graduates!

New Graduate Opportunity in Healthcare Information Systems at Cedars-Sinai

Location: Los Angeles, CA

Type: Full Time

Title: Associate Application Specialist

Min. Experience: Entry Level

Cedars-Sinai is known for providing the highest quality patient care. Our dedication to excellence, compassion and innovation is rooted in the Judaic tradition and its devotion to the art and science of healing, which informs every aspect of our four-fold mission:

- Leadership and excellence in delivering quality healthcare services
- Expanding the horizons of medical knowledge through biomedical research
- Educating and training physicians and other healthcare professionals
- Striving to improve the health status of our community

Come join us and find out why Cedars-Sinai has been ranked as one of the top 100 best places to work in IT as ranked by 2013 Computerworld Magazine. Always at the forefront of technologies, Cedars-Sinai is implementing EPIC as its comprehensive Electronic Medical Record (EMR) system.

The Enterprise Information Services (EIS) team at Cedars-Sinai understands that true clinical and operational transformation and the optimization of our healthcare information system implementations is fueled through the alignment of the right people, processes and technologies.

On-the-Job Learning Opportunities

- Successful completion of the Cedars-Sinai new hire learning program:
 - Healthcare essentials
 - Hospital and ambulatory workflows
 - Project management fundamentals
 - Meeting and communication management
 - CSHS Epic (branded CS-Link by CSHS) end-user courses
 - ITG service request manager
 - Ancillary systems and more
- Receive constant support – assigned a buddy/mentor upon arrival, manager meetings/check-ins and performance appraisals

Job Duties:

- Responsible for providing basic and/or routine system configuration, workflow documentation, application testing and simple business process analysis in support of our EMR application
- Responsible for core application support activities and practices. Task and assignment focus is typically on learning and/or performing basic/routine business/workflow documentation, quality assurance and testing support
- Consults with hospital operations and medical staff to understand end user needs/requirements and translate those into how we configure the EMR system

- Become certified in one or more modules of the Epic software platform, one of the most extensively used EMRs in the world
- Rapid advancement opportunities to manage small to large-sized EMR-related IT projects

Requirements:

- A history of academic and professional success. Recent bachelor's degree in any field is required (Yes, ANY field, Art, History, Political Science, Music, Communications – well, you get the idea)
- U.S. Citizenship /Permanent Resident Card is required. Visa sponsorship is not available
- Project savvy individuals with great analytical and technology skills
- Fantastic written and verbal communication skills

Salary and Benefits:

- Work in the growing field of Healthcare Information Technology (HIT)
- Work at an organization that is internationally renowned for the best patient care modern medicine has to offer
- Receive a starting annualized salary of \$60,000.00 per year (overtime eligible position)
- Competitive Medical, Dental and Vision
- Insurances: Life, AD&D, Long term disability
- 10 paid holidays and 16 PTO (Paid Time Off) days beginning your first year.
- State-of-the-art activity-based workspaces promoting an open and collaborative work environment
- Employee Wellness program with weight loss and other fitness and nutrition offerings
- Retirement programs
- Employee Assistance program offering assistance for work related concerns, emotional/psychological issues, legal/financial concerns, elder care needs, parenting guidance and maternity leave planning, childcare planning, career development, relocation referrals
- Tuition assistance
- Auto, home and pet insurance discounts
- Legal assistance plan available
- On-site Credit Union
- Local discounts – gym memberships, local recreation and amusement parks
- Employee Referral Bonus programs
- Carpool / vanpool programs
- Complimentary beverage selection in break room on every floor.

Apply Now!

We're looking for new grads that have the aptitude and drive to pave the way while we improve patient care through technology. If you want to be challenged, solve tough problems and contribute to the improvement of patient care, we'll teach you the skills you need to launch your career.

We are located in the heart of the Los Angeles. You'll be able to enjoy the local sports teams, theater, amusement parks, cultural events, celebrity sightings, and premier shopping just to name a few!

Are you ready to take charge of your career and enjoy coming to work? Then submit your resume. It only takes a few minutes and could start you on your new path to a fulfilling career at Cedars-Sinai Health System!

apply.csmc.edu

*Submit your resume to eiscareers@cshs.org with "Associate Application Specialist" in the subject line.