

# Associate – Finance and Operations

## Overview

We are a 6-year-old start-up company with exceptional, organic growth seeking intelligent, articulate, and goal-oriented individuals. Those who are motivated by the potential to take on serious responsibilities very early in their tenure would have the best fit. This is an entry level position for recent college graduates or those with 1-2 years of accounting or finance experience. In this role, you will gain skills in financial planning and analysis, monitoring operational performance, assessing the financial viability of new service offerings, and creating scalable solutions for a rapidly growing company.

## About us

At Ex-Consultants Agency (ECA), we are disrupting the old management consulting model as well as the traditional executive search model. We serve clients interested in filling permanent and project based roles by utilizing an innovative and systematic process that leverages our network of 30,000+ consultants.

## Who you are

- Passionate about creating game changing solutions that will transform an industry
- Resourceful, innovative, and forward thinking
- Eager to learn a variety of skills

## Main Responsibilities

The role reports into the Director of Finance and CEO. Primary responsibilities include:

- **Financial Reporting** – Create monthly financial reporting packages that will be shared and reviewed with the Senior Leadership Team
- **Forecasting** – Develop and track financial forecasts based on past performance and forward looking assumptions
- **Operational Metrics** – Identify and track metrics that will provide the Senior Leadership Team with greater visibility into overall company and individual performance
- **Strategy** – Lead operational improvement initiatives and support growth strategy, including creating financial models to understand the financial impact of potential service offerings

## What we can offer you

- Opportunity to shape the future of a company that grew 80% in the last year
- Contributing to the development of a new product from strategy to implementation
- Exposure to a variety of industries and career paths, including management consulting
- A fun, entrepreneurial and meritocratic environment low on bureaucracy
- Opportunity to work closely with and learn from our management team's highly analytical and strategic approach. All members of our management team have experience at top-tier consulting firms such as McKinsey, BCG, L.E.K., Booz, and E&Y.

## Requirements

- A Bachelor's degree demonstrating high achievement from a top-tier college
- Outgoing personality who enjoys making personal connections with individuals at all levels
- Comfortable working independently in an entrepreneurial environment

## Location

This position will be based out of our office in Santa Monica.

**Please submit your application via the OCR system.**