

## **JOB DESCRIPTION:**

### **ASSOCIATE POSITION**

#### ***COMPANY:***

Alton Aviation Consultancy has significant experience delivering large, complex consulting engagements for clients in aviation and aerospace. Our global team includes seasoned industry executives from across the value chain, together with experts in business strategy, management, finance, data analysis, operations, and aerospace technology.

Our engagements are commercial, financial and technical, in strategy, operations and implementation. Often, we're helping to manage change or increase efficiency. Rapid, complex and confidential deployments are routine.

Alton Aviation Consultancy's offices are in New York, Beijing, and Hong Kong. Our network is around the world.

#### ***LOCATION:***

Beijing Office

#### ***EMPLOYMENT TYPE:***

Full-time

Only applications from Chinese citizens with an unrestricted ability to work and reside in Beijing will be considered. All other applications will be disregarded.

#### ***JOB RESPONSIBILITIES:***

- Conduct market research and perform both quantitative and qualitative analysis;
- Perform report writing and financial model development;
- Participate as a member of a consulting team on client projects;
- Gather, analyze, and interpret data in support of assessments;
- Interface with clients to gather data and present results of studies and analyses
- Become familiar with transportation industry data sources and issues;
- Support the development of company intellectual property; and
- Perform other logistical, administrative or other tasks, as directed by company management.

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***QUALIFICATIONS and SKILLS EXPECTATIONS:***

- Strong, demonstrable interest in, and passion for, the aviation industry;
- Comprehension of finance fundamentals;
- Strong analytical skills;
- Expert proficiency in Microsoft Office products, particularly Microsoft Excel;
- Superior organizational skills, flexibility managing multiple priorities, working to changing deadlines and attention to detail;
- Unyielding commitment to excellence, delivering the best possible outcomes for clients;
- Excellent verbal and written communication skills in English; foreign language capabilities are a strong positive; and
- Able to work precisely and productively under pressure and tight deadlines.

***EDUCATION LEVEL:***

Undergraduate and graduate degree candidates, preferably in a quantitative, problem solving or critical reasoning discipline (e.g., finance, mathematics, engineering, statistics, philosophy, etc.) from top educational institutions.

***LOGISTICS:***

Able to travel, domestic and overseas; may be required to travel 25-50% of the time, or more during certain periods.

***APPLICATION:***

Please send your resume and cover letter to: [Careers@AltonAviation.com](mailto:Careers@AltonAviation.com)