Mathnasium is an international chain of more than 200 learning centers where students go after school to boost their math skills. Headquartered in Los Angeles, CA, Mathnasium Learning Centers specialize in teaching kids math the way that makes sense to them. Mathnasium has been ranked as one of the fastest growing educational franchises in the world by Entrepreneur magazine, a Top 50 Franchise by Franchise Business Review and an AllBusiness AllStar Franchise.

**Position Description:**
We are looking for a well-rounded IT professional to assist with day-to-day IT needs. There will be several LARGE upcoming projects so there is great potential to shine.

The IT Professional will be responsible for:
- quickly addressing all HQ IT needs for hardware/software/printers/network connectivity
- completing monthly updates to our franchisee list(a lot of excel type work)
- simple html updating of a few simple websites(literally straight html and styling)
- answering support cases for an online web application(small technical questions mostly)
- typical IT duties like documentation, inventory, cleanup, etc...

**Non-negotiable skills (MUST HAVE):**
- Windows XP through Windows 7 experience with ability to troubleshoot
- Mac OSX experience with ability to troubleshoot
- General printer support for color laser network printers, copy machines, etc...
- General understanding of how a network environment operates
- General knowledge of domain hierarchy (Active Directory)
- Programming basics (C#, VB, or similar) Must be used to Visual Studio 2k8 or higher.
- Database basics(SQL 2005 or higher)
- MS Office (especially Excel)
- Great communication skills
- Fast-paced, can-do attitude that takes direction well
- Be able to lift 50lbs from time to time (moving servers, printers, etc..)

**Negotiable skills (Preferred):**
- Active Directory management/migration on a system-wide level
- Filemaker Pro 8.5+ database experience
- Advanced C#; .Net 4.0 programming
- ASP.NET programming
- MVC2 programming
- Salesforce.com programming

**The Details:**
20 hours per week, beginning immediately. Pay: $13/hour (right candidate is negotiable)
This is a 2-3 month position with potential to turn into more.

Please send your resume and brief motivational letter(explaining why you are a good candidate) to: itrecruiting@mathnasium.com no later than Tuesday 3/8/11 by 12:00 PM.