**World Wide Youth Exchange Position**

Great opportunity for energetic and enthusiastic individuals ready to move ahead in a great career!

World Wide Youth Exchange is currently seeking Exchange Co-ordinators nationwide to place and supervise foreign exchange students for summer programs, as well as semester and academic year.

A good knowledge of how schools and the education system work
Excellent interpersonal skills in order to communicate with a range of different people
Good organization and report writing skills
Good computer skills and MS Office knowledge
Internet access (at home or at work)
Minimum age requirement: 21 years
No criminal background

Great compensation ($15.50/hour), immediate start and your own working environment are just a few of the benefits of this position.

Please send your resume to: Blair@usa-totaljob.com