UNDERGRADUATE STUDENT PETITION

Print in blue or black ink ONLY

Name: ___________________________    Major: ___________________________

ID: _______________________________    Option (if applicable): ______________

Email: _______________________________    Catalog Year: 20 ______ - 20 ______

My request is (one per form, see back of form):

________________________________________________________________________

The reason(s) for my request is:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

The attached items are in support of my request:

________________________________________________________________________

I understand that submission of my request for consideration by the Associate Dean of the Henry Samueli School of Engineering and Applied Science does NOT guarantee approval.

There are some petition requests that are referred to the faculty for recommendation and will take a MINIMUM of 2-3 weeks.

If you are filing a petition to late drop a course, you are advised to continue to attend the course until you receive the result of the petition.

Check back at the Petition Results Mailboxes in 6426 Boelter Hall as to the petition result.

Date: _______________    Student Signature: ___________________________

For Use by Office of Academic and Student Affairs Only

Referred to: ___________________________    Decision (circle one): APPROVED    DENIED

Notes/Conditions: ___________________________

Date: _______________    Signature: ___________________________

Counselor Comments: ___________________________    Petition #: ___________________________

REQUEST MADE BY: (Name) ___________________________    (Major) ___________________________

REQUEST: __________________________________________

DECISION: __________________________________________, under conditions:

________________________________________________________________________

Date: _______________    Signature: ___________________________

(revised 10/2014)

white (HSSEAS) pink (STUDENT)