**JOB DESCRIPTION**

**Job Title:** Applications Engineer  
**FLSA Status:** Non-Exempt

**Date:** March 2018  
**File Name:**

**Reports To:** Project Manager- Transportation Vertical Market

**Job Summary:**
Under Project Management supervision, he or she is responsible for reviewing, generating documents pertinent to the Transportation product line.

**Examples of Essential Functions:**

1. Review and resolve discrepancies between Bill of Materials, Assembly Drawings and Sales Drawings.
2. Assist Applications Engineer in reviewing and redlining drawings before submitting to internal document release system.
3. Generate new part numbers as needed.
5. Review completed drawings to ensure high level of accuracy to original redlines.

The preceding functions have been provided as examples of the types of work performed by employees assigned to this job classification. Management reserves the right to add, modify, change or rescind work assignments and to make reasonable accommodations as needed.

**QUALIFICATIONS GUIDELINES**

**Experience/Training/Education:**

**Required:** Engineering degree or technical equivalent in progress. Minimum 1 year of college completed. 3.5 GPA minimum or greater.
**Knowledge of:**

Basic design, bill of materials, technical product applications; computer aided design (CAD) software and basic drafting techniques.

**Skills:**

Operate a computer terminal and related software programs; familiar with Microsoft Outlook and Office (Excel, Word). Experience with CAD software such as is SolidWorks desirable.

**Ability to:**

Review technical documents with high level of attention to detail; maintain detailed notes; multitask and prioritize assignments; exercise time management skills; articulate thoughts and ideas in clear, concise manner through written and oral communication; successfully meet project deadlines; manage and organize projects; shows initiative to learn and be a self-starter.

**Special Requirements:**

None.